

**SHORT-TERM WORK PROGRAM 2011-2015 City of Clarkston, GA**

D R A F T 12/21/2011 w/ Council directives

Item	Description	Fiscal Year(s)					Estimate d Total	Funding Source	Responsible Department/Agency
		2011	2012	2013	2014	2015			
<b>HOUSING AND POPULATION</b>									
H.1	Monitor citywide adherence to housing policies for desired mixes of housing types.	x	x	x	x	x	staff	General Funds	Planning & Development (P & D)
H.2	Review rezoning and master plan proposals for consistency with housing policies	x	x	x	x	x	staff	General Funds	P & D
H.3	Identify and publicize local, state, federal, and private/nonprofit housing programs and incentives to upgrade existing housing units (see IC 1)	x	x	x	x	x	staff	General Funds	P & D
H.4	Assess budget implications and mechanism for housing incentives for city personnel/staffing			x			staff	General Funds	Administration
<b>ECONOMIC DEVELOPMENT AND REDEVELOPMENT</b>									
ED.1	Conduct 10-year update to LCI and adjust vision as necessary to reflect changing economic conditions					x	\$20,000 (match for \$100k total)	General Funds (pursue ARC- LCI)	Planning & Development
ED.2	Review and amend sign ordinance and business license procedures to ease process and shorten wait time		x				\$3,000	General Funds	Planning & Development
ED.3	In association with business and community at large, create and assess and update "Vision" for the Clarkston Community through charrettes		x	x			\$10,000	General Funds(L/L)	Administration/P&D
ED.3	Create electronic record systems for improved customer service and record keeping		x				\$15,000	General Funds	Planning & Development
ED.4	Web design improvements: update design for easier use and better imaging/messaging of city		x				\$15,000	General Funds	Administration
ED.5	Web content improvements: Promote and highlight activities such as pool, LCI implementation, trail amenity, Active Living Plan, etc		x	x			staff	General Funds	Administration
ED.6	Prepare budget and prioritization for wayfinding plan of action and implement strategic wayfinding signage (see also T.13)		x	x	x	x	staff	General Funds	Administration
<b>CULTURAL RESOURCES</b>									
HR.1	Identify and create database of cultural/historic resources;			x	x	x	staff	General Funds	P & D
<b>NATURAL RESOURCES AND STORMWATER MANAGEMENT</b>									
NR.1	Friendship Forest Tree Project planting	x	x	x	x	x	\$50,000	Grants/GF	PW/P&D/Admin.
NR.2	Friendship Forest Tree: define Vision, prepare phased management plan, pursue Tree City USA funds		x	x	x		\$8,000	General Funds/Staff/Council time	P & D/Administration
NR.3	Update land development ordinances to delete contradictions and update per land disturbance authority, prepare procedures, application procedures and monitoring requirements on site development		x				\$18,000	General Funds	P & D/Admin.
NR.4	Finalize draft Tree Ordinance and implement new administrative guidelines & procedures		x	x			staff/Council	N/A	P&D/Council
NR.5	Submit final documentation for LIA (see IC. 7); Contract a water quality/S&E/stormwater inspector to provide enforcement of water quality regulations	x	x	x	x	x	\$25,000	City General Fund: inspection fees	P & D/Admin.
<b>TRANSPORTATION/PUBLIC WORKS/INFRASTRUCTURE</b>									
T.1	Streetscape Projects under GDOT Project	x	x	x	x	x	\$6 million	GDOT/GF/SRTA Loan/LCIA	Administration
T.1	Streetscape: East Ponce de Leon (I-285 to North Indian Creek)	x	x	x	x	x	see above	"	"
T.1	Streetscape: Church St (I-285 to Norman Rd)	x	x	x	x	x	"	"	"
T.1	Streetscape: North Indian Creek (East Ponce de Leon to Montreal Rd)	x	x	x	x	x	"	"	"
T.1	Streetscape: Montreal Rd (from North Indian Creek to Church St)	x	x	x	x	x	"	"	"
T.1	Streetscape: Market St (East Ponce De Leon to Rowland St)	x	x	x	x	x	"	"	"
T.1	Streetscape: Norman Rd (Church St to Milam Park)	x	x	x	x	x	"	SRTA/CDBG	"
T.2	Streetscape: East Ponce De Leon (North Indian Creek to Montreal Rd)	x	x	x	x	x	"	GDOT/GF/SRTA Loan/LCIA	"
T.3	Improve traffic signal timing and minor system improvements at North Indian Creek and East Ponce and Church Street		x	x	x	x	see above	GDOT/GF/SRTA Loan/LCIA	Administration
T.4	Coordinate with DeKalb County CTP planned update		x	x			staff	NA	Administration
T.5	Enhance connectivity per LCI transportation plan and /Clarkston Active Living Initiative		x	x	x	x	\$40,000	General Funds	P & D/Admin.
T.6	Pursue new LCI funding grants; "Last Mile Connectivity" and "Pedestrian Safety" related to transit stops		x	x	x	x	\$200,000	General Funds/TIA	Administration
T.7	Perform preliminary engineering and acquire necessary right-of-way for railroad crossing and other LCI/Earmark transportation projects.		x	x	x	x	\$600,000	GDOT/GF/SRTA Loan/LCIA	P & D/Admin.
T.8	Inventory and prioritize standard local roads needing upgrades; prepare budget and schedule		x	x	x	x	\$10,000	General Funds/DeKalb Co.	Administration
T.9	Provide pedestrian improvements to Clarkston Lake dock area		x	x			\$25,000	General Funds	Administration
T.10	Develop and implement short and long range plans for capital, transportation and stormwater infrastructure projects		x	x	x	x	\$500,000	General Funds/Stormwater Enterprise Fund/Local State-Fillage Funding	Administration
T.11	Assess and implement where practical alternate methods of delivering public works services to residents		x	x	x	x	\$300,000	Fund/Grants/DeKalb County	Administration
T.12	Integrate Complete Streets policy into Comp Plan and into development regulations as appropriate		x	x	x	x	staff	N/A	Planning & Development
T.13	Complete the sidewalk inventory to prioritize sidewalk maintenance AND signage needs		x	x			\$5,000	General Funds/Grants	Administration
T.13	Signage: Pursue and implement grant for both roadway safety signage and wayfinding signage		x	x			\$3,000	General Fund/GDOT	Administration
<b>COMMUNITY FACILITIES</b>									
CF.1	Milam Park and Pool Facility: bid and construction	x					\$949,000.00	DeKalb County/CDBG	Council/Mayor/Admin.
CF.2	Upgrade Baseball/soft and playground (conduct survey regarding use preference for fields)		x	x	x	x	\$40,000.00	General Fund	P & D/Admin
CF.2	Re-assess recreational uses at Milam Park and development strategic plan		x	x			\$15,000.00		Administration
CF.3	Waste management and recycle systems (privatized)		x	x	x	x	\$800,000	Sanitation Enterprise Fund	Administration
CF.4	Assess Public Works O&M role w/ future capital project implementation		x	x	x		\$10,000	General Fund	Administration
CF.5	Sidewalk maintenance and improvement: implement Clarkston Active Living Plan		x	x	x	x	\$15,000	General Fund	Administration
CF.6	Conduct a Needs Assessment for city facility space planning; prepare alternatives analysis for site location(s) and siting options that would resolve space deficiencies		x	x	x		\$4,000	General Fund	Administration
<b>INTERGOVERNMENTAL AND BUSINESS/COMMUNITY COORDINATION</b>									
IC.1	Coordinate with DeKalb County Community Development for housing and foreclosure programming		x	x	x	x	staff	NA	P&D/Administration
IC.2	Coordinate with DeKalb County Parks & Rec regarding all County owned land, focus on trail and parks planning; coordinate with PATH to build on the bike path along CSX for potential bicyclist amenity/destination		x	x	x	x	staff	DeKalb	P&D
IC.3	Coordinate with ARC, DeKalb County Public Works and GDOT for transportation improvements		x	x	x	x	staff	NA	Administration
IC.4	Initiate and seek business and community participation w/ Capital Projects at all phases of projects		x	x	x	x	\$5,000.00	General Fund	Administration
IC.5	Seek opportunities to develop a Business Improvement District in coordination with downtown business partners		x	x	x	x	10,000	General Fund	Administration
IC.6	Enhance coordination with immigrant population on quality of life issues		x	x	x	x	\$0.00	NA	Administration
IC.7	Establish relationship w/ CSX - RR Gateway to the Community		x	x	x	x	\$20,000	General Fund	Administration
IC.8	Seek Local Issuing Authority (LIA) status w/ DeKalb Soil & Water & EPD		x	x	x	x	\$5,000	General Fund	Administration
IC.9	Review city limit boundaries with DeKalb County in consideration of cities future growth and capital improvement plans		x	x			\$30,000	General Fund	Administration/City Council
IC.10	Work with ARC and the Metropolitan N Georgia Water District to implement water quality and supply management plans		x	x	x	x	\$5,000	General Fund	Administration
IC.11	Review and revise as appropriate Intergovernment Service Agreement with DeKalb County		x	x			staff	NA	Administration
<b>LAND USE AND URBAN DESIGN</b>									
LU.1	Update zoning regulations to reflect current procedures		x	x	x		\$10,000	General Funds	Administration/ P&D
LU.2	Continue professionalization of zoning and planning review, with associated amendments to zoning and development regulations		x	x			\$5,000	General Funds	Administration/ P&D
LU.3	Create subdivision regulations independent from DeKalb County		x	x	x		\$10,000	General Funds	Administration/ P&D
LU.4	Seek grants and private sector funding to improve aesthetics of community		x	x	x	x	\$50,000	General Funds	Administration/ P&D
LU.5	Amend Comprehensive Plan to include updated policies and developments (Complete Streets policy, Active Living Plan, PATH trail, etc)		x	x			\$2,000	General Funds	P&D